



**MANSFIELD ADVOCATES FOR CHILDREN**  
**Wednesday, September 3, 2014**  
**Council Chambers, Town Hall**  
**MINUTES**

**Members Present:** Sara Anderson (staff), Susan Daley, Sarah Delia (staff), Jane Goldman, Cindy Guerreri, Rachel Leclerc, Pat Schneider, Linda Williams, Jillene Woodmansee, Lisa Young, and Kelly Zimmerman.

**Guests:** Sabrina Hosmer, Carole Norrish

**Regrets:** Julie Campbell, Jordana Frost, Jeff Smithson, Judy Stoughton

<i><b>WHAT</b></i>	<i><b>DISCUSSION</b></i>	<i><b>OUTCOME</b></i>
CALL TO ORDER	Sara Anderson called the meeting to order at 5:36pm.	
CONSENT AGENDA	Approval of the Minutes of August 6, 2014 meeting.	<i>The August 6, 2014 Minutes were approved with amendments.</i>
TEAM UPDATES	<p><b>Staff Reports:</b> Sara Anderson</p> <ul style="list-style-type: none"> <li>• The Early Childhood Services staff is working on completing the Graustein Final Report.</li> <li>• The Coordinator is meeting with the PTA/PTO's on September 18 and will ask for one person from each school to represent their school.</li> <li>• There is still no Chair of the MAC Collaborative.</li> </ul> <p><b>Community Connectedness:</b> Sara Anderson</p> <ul style="list-style-type: none"> <li>• There is a new General Coordinator for the Playground Committee, Maggie Ferron.</li> <li>• The Nutcracker with Miss Kelly and Villari's will be performed this winter. Auditions will take place on September 7. A portion of the proceeds will benefit the Community Playground.</li> <li>• The Playground has a fundraiser at the Adventure Park in Storrs on September 27.</li> <li>• There is a wine tasting fundraiser at Cassidy Hill Vineyards on October 18.</li> <li>• MAC will have two activity booths at the Celebrate Mansfield Festival on Sunday, September 21. One will be for the Community Playground and one will be for the Health initiative.</li> </ul> <p><b>Successful Learners:</b> Susan Daley</p> <ul style="list-style-type: none"> <li>• The UConn Center for Excellence and Disability Service is offering training for parents</li> </ul>	

	<p>and providers in ACT Early Childhood Training.</p> <ul style="list-style-type: none"> <li>• They are requesting a location and refreshments for the session. This would be a resource for parents and providers and will discuss milestones for disabilities for infants and toddlers.</li> </ul>	
NEW BUSINESS	<p><b>Quality Enhancement Grant:</b> Sara Anderson</p> <ul style="list-style-type: none"> <li>• A budget adjustment is needed for the Quality Enhancement grant.</li> <li>• Sara Anderson reviewed the current budget breakdown and explained the proposed budget numbers.</li> <li>• There was a discussion about CPR/First Aid training and whether it was necessary.</li> <li>• School Readiness requires training in pre-Literacy and Diversity.</li> </ul> <p><b>Scorecard:</b> Linda Williams</p> <ul style="list-style-type: none"> <li>• Linda explained that the Scorecard program is a data driven program management tool. Linda is working with the plan and putting it into Scorecard.</li> <li>• Each indicator has a similar structure. We may want to create a second scorecard with re-organized strategies.</li> </ul> <p><b>New Logos:</b> Sara Anderson</p> <ul style="list-style-type: none"> <li>• Sara showed some of Brett's sketches for a new logo. Members mentioned a possible contest to find a new logo.</li> <li>• There was consensus that the collaborative should wait for the possible new Communications person (funded by the new Graustein Grant).</li> </ul> <p><b>Discussion of Graustein Budget revisions:</b> Sara Anderson</p> <ul style="list-style-type: none"> <li>• There was discussion about revisions needed for the Graustein budget as there is significantly less funding than previously thought. Some items that need to be funded include Welcome packets to new families in the schools and a percentage of the grant paid to the fiscal agent.</li> <li>• There was discussion about eliminating the Communications position, the possibility of not providing childcare for every meeting if not needed, and shifting the catering to other vendors than Dog Lane Café.</li> </ul>	<p><i>Susan Daley will conduct a survey asking what training providers would prefer.</i></p> <p><i>Linda Williams will create a second Scorecard with re-organized strategies.</i></p> <p><i>It was resolved to eliminate the PR position, reduce childcare, reduce dinner expenses and look at the \$300.</i></p>

	<p><b>Plus/Delta or Pros and Cons:</b> Sara Anderson</p> <ul style="list-style-type: none"> <li>• Sara Anderson handed out a sheet of paper to survey how people felt about the meeting in general and asked them to give specific feedback.</li> </ul>	
ADJOURN	<p>The meeting adjourned at 7:25pm.</p> <p>Next Executive Council Meeting, <b>Monday, September 15, 2014, 9:00am – 10:30am, Conference Room B.</b></p> <p>Next MAC Meeting, <b>Wednesday, October 1, 2014, 5:30pm – 7:30pm, Council Chambers, Town Hall</b></p> <p>Agenda topics: Please send to Sara Anderson at AndersonSD@mansfieldct.org</p> <p>Respectfully submitted, Sarah Delia Assistant to the Early Childhood Services Coordinator</p>	

**“All Mansfield Children ages birth through 8 years old are healthy, successful learners, and their families are connected to the community.”**